



AIDS Alabama Open Position: *Chef*

Reports to	Clinical Director of Programs and Food Services Manager
Minimum Qualifications	<ul style="list-style-type: none"> • H.S. diploma or equivalent; • Culinary training or degree; • Training or coursework in healthcare nutrition; • Valid driver’s license, automobile insurance, and good driving record; • Must pass background check and drug screen.
Preferred Qualifications	<ul style="list-style-type: none"> • Experience teaching cooking and/or nutrition classes; • Experience working with target population (individuals living with HIV, diagnosed with a mental illness or substance use disorder, homeless, low income); • Knowledge of nutritional needs of target population; • Experience working in a residential setting.
Overall Mission	To ensure consumers living in JASPER House and the Rectory are served quality meals that meet their specialized nutritional needs. To help consumers achieve improved health and the highest degree of independence and stability possible.

Areas of Responsibility

1. Develop and coordinate implementation of high quality meals that meet the nutritional needs of residential and emergency shelter consumers, some with multiple health conditions;
2. Work closely with the program nurse, utilizing nutritional consultation when necessary, to develop monthly menus;
3. Train kitchen staff on new recipes, healthy food preparation, cooking techniques, and meal presentation skills;
4. Review consumers’ meal evaluations and makes menu changes as necessary;
5. Work with the Food Service Manager to ensure needed types and quantities of food are purchased, with an emphasis on fresh produce;
6. Develop a curriculum, in conjunction with Program Coordinators, for healthy living classes for consumers, including topics such as nutrition, grocery shopping, and healthy food preparation;
7. Conduct weekly classes with consumers to help them prepare for a healthy lifestyle in independent living or to gain a higher level of independence;
8. Adhere to all AIDS Alabama Policies, Procedures, and Guidelines;
9. Other duties as assigned.

Work Environment

1. Schedule: Work hours are full-time and will occasionally include nights and/or weekends; varies based on the needs of the agency and communities.
2. Physical Requirements: May lift up to 75lb occasionally; long periods of standing, stooping, bending, and sitting.
3. Safety/Environmental: Exposure to multi-cultural consumers, individuals living with HIV/AIDS (or other STI’s), individuals with varying levels of cognitive impairment, physical impairment, as well as members of their family and support system.

Overall Expectation

Represent the agency through all methods of communication in a way that reflects the agency’s mission. Adhere to all AIDS Alabama, Inc. Policies, Procedures, and Guidelines (including, but not limited to, Human Resources/Personnel, Finance, Operational, and Housing) as presented and as adapted. Establish a strong, solid line of communication with all levels of employees and external business partners. All employees are expected to perform and communicate openly, effectively, and professionally with staff members, consumers, and external business partners. Must be willing and able to complete all trainings in obligatory timeframes. All employees are expected to perform in a mature, professional, business-like manner. Participation in agency activities, testing events, and fundraisers is expected as necessary and requested. Be aware that breach of confidentiality is grounds for dismissal. This job description can be modified to reflect additional tasks.

AIDS Alabama expects staff to create a safe space in which all people are valued, respected, and treated with dignity; sexuality is accepted as a healthy part of being human. In such a space, all people would be celebrated for who they are and provided with the economic, educational, and social opportunities to reach their full potential.

AIDS Alabama is an equal opportunity employer

Employee’s signature

Date

Human Resources signature (or assigned designee)

Date