



AIDSAlabama  
Housing Is Healthcare

## JOB DESCRIPTION

### Living Well Outpatient Center Therapist (Contract position)

Reports to	Living Well Outpatient Center Program Coordinator
Training & Requirements	Must have a master's degree in social work, psychology, counseling, or other behavioral health field and be licensed at the LMSW/ALC or equivalent license level. LICSW/LPC or equivalent preferred. SA experience is preferred. Current Alabama Driver's License is also required.
Overall Mission	To provide mental health/social work treatment for the AIDS Alabama Living Well Outpatient Center to help consumers live as independent, healthy and productive a life as possible and to prevent the spread of the HIV virus.

#### **Specific Tasks**

**All staff must be willing and able to follow AIDS Alabama Policies and Procedures including completion of required trainings.**

1. Provide mental health and substance abuse assessments, diagnostic impressions, and treatment planning and individual/group/family therapy as planned.
2. Provide case management services to consumers as needed.
3. Carry caseload of individuals served.
4. Coordinate each consumer's treatment plan and ensure it reviewed and updated within designated time frames and receives psychiatric and nursing services as needed.
5. Ensure documentation of services provided, proper utilization of Electronic Health Record and any paper medical charts are kept up to date with accurate notes, billing and funding source-specific required data.
6. Participate in staffing and Living Well treatment teams.
7. Comply with all tracking of Performance Indicators, special incidents, and grant goals attainment with supervisor's assistance.
8. Help conduct clinical and administrative reviews of all services provided according to revenue source standards.
9. Assist supervisor in ensuring all Alabama Department of Mental Health certification standards for outpatient programming are met and site visits result in no critical findings.
10. Assist supervisor in ensuring all RWPB standards are followed are met and site visits result in no critical findings.
11. Achieve monthly productivity goal as set by Clinical Director and direct supervisor.
12. Other duties as assigned.

#### **Overall Expectation**

Represent the agency on the phone, through the mail, and in person in a way, that reflects the position's mission. Establish strong, solid communication with AIDS Alabama's Clinical Director, Executive Director, and CEO. All personnel policies are expected to be adhered to and all employees are expected to perform in a mature, professional, businesslike manner.

**To apply, please email your resume to Troy North at [troy.north@aidسالabama.org](mailto:troy.north@aidسالabama.org).  
NO PHONE CALLS PLEASE.**

***AIDS ALABAMA IS AN EQUAL OPPORTUNITY EMPLOYER***