



AIDSAlabama
Housing Is Healthcare

JOB DESCRIPTION

Youth Support Specialist

Way Station

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| Reports to | Translusive Program Coordinator, COC Director |
| Minimum Qualifications | <ul style="list-style-type: none">• At least two years of experience working with youth experiencing homelessness;• At least 1 year of experience working in Health or Social Services;• High School diploma/GED;• Reliable transportation, valid driver's license, automobile insurance and good driving record;• Strong computer and case management skills;• Must pass background check and drug screen. |
| Preferred Qualifications | <ul style="list-style-type: none">• Associated or Bachelor's degree from an accredited college focused on Health, Human, or Social services;• Two or more years working with young people;• Two or more years working with persons experiencing homelessness;• Two or more years working in Health, Human or Social Services;• Two or more years working in housing with preference for communal living and Rapid Re-Housing Experience;• Bilingual;• Proven application of Trauma Informed Care, Positive Youth Development, Motivational Interviewing, and/or Harm Reduction. |
| Overall Mission | Responsible for providing Case Management and supportive services to youth experiencing homelessness in efforts to address barriers to housing and help identify/pursue housing placements outside within or outside of program assistance. |

Areas of Responsibility

1. Way Station expects staff to create a safe space in which all young people are valued, respected, and treated with dignity; sexuality is accepted as a healthy part of being human; and youth sexual development is recognized as normal. In such a space, all youth and young adults would be celebrated for who they are and provided with the economic, educational, and social opportunities to reach their full potential.
2. Work as a vital member of the Case Management team providing services for individuals experiencing homelessness with substance abuse, mental health, and/or co-occurring problems.
3. Utilize goal-setting processes to help consumers articulate personal recovery goals and identify skills, strengths, supports, and resources necessary to achieve these goals and highlight skills, strengths, supports, and resources they share or have personally used.
4. Help consumers locate and pursue community resources to assist in alleviating barriers to set goals and housing placements.
5. In all interactions, model and teach through example healthy coping, self-help strategies, appropriate social interactions, problem-solving, and healthy interpersonal relationships;

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6. Support consumers' vocational goals by discussing opportunities, application and interview processes, and strategies for maintaining employment.
 7. Attend continuing education seminars and other in-service training when offered.
 8. Complete all documentation and billing procedures as required by the agency.
 9. Majority of time will be in the community supporting and assisting clients.
 10. Adhere to all Way Station Policies, Procedures, and Guidelines.
 11. Other duties as assigned.

Work Environment

1. Schedule: Work hours are full-time and include nights and/or weekends; varies based on the needs of the agency and communities.
2. Physical Requirements: May lift up to 50lb occasionally; long periods of standing, stooping, bending, and sitting.
3. Safety/Environmental: Exposure to multi-cultural consumers and/or family members with HIV/AIDS (or other STI's), individuals with varying levels of cognitive and physical impairment, as well as members of their family and support system.

Overall Expectation

Represent the agency through all methods of communication in a way that reflects the agency's mission. Adhere to all AIDS Alabama, Inc. Policies, Procedures, and Guidelines (including, but not limited to, Human Resources/Personnel, Finance, Operational, and Housing) as presented and as adapted. Establish a strong, solid line of communication with all levels of employees and external business partners. All employees are expected to perform and communicate openly, effectively, and professionally with staff members, consumers, and external business partners. Must be willing and able to complete all trainings in obligatory timeframes. All employees are expected to perform in a mature, professional, business-like manner. Participation in agency activities, testing events, and fundraisers is expected as necessary and requested. Be aware that breach of confidentiality is grounds for dismissal. This job description can be modified to reflect additional tasks.

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AIDS Alabama is an equal opportunity employer

Employee's signature

Date

Human Resources signature (or assigned designee)

Date