



**Contract Position Available:  
Living Well Outpatient Center  
BILINGUAL THERAPIST**

Reports to	LWOC Program Coordinator
Minimum Qualifications	<ul style="list-style-type: none"> <li>• Master’s degree in Social Work, Counseling, or related discipline;</li> <li>• Must be Bilingual in English and Spanish;</li> <li>• Alabama - Licensed Independent Clinical Social Worker (LICSW) with Private Independent Practitioner (PIP) credential;</li> <li>• Alabama - Licensed Professional Counselor (LPC);</li> <li>• Associate Level Counselor (ALC);</li> <li>• Valid driver’s license and automobile insurance;</li> <li>• Must pass background check and drug screen.</li> </ul>
Preferred Qualifications	Experience working with target population (Individuals living with HIV, low income, homeless, LGBTQ, SMI diagnosis).
Overall Mission	To provide culturally competent, evidence based, individual and group mental health services for consumers of the Latinx community who are enrolled Living Well Outpatient Center services. To help consumers achieve the highest degree of independence and stability possible.

**Areas of Responsibility**

1. Provide mental health and substance abuse assessments, diagnostic impressions, treatment planning, and individual/group/family therapy as planned.
2. Refer consumers for additional services as needed
3. Carry a caseload of 30 – 40 individuals at any given time.
4. Coordinate each consumer’s treatment plan and ensure it reviewed and updated within designated time frames and receives psychiatric and nursing services as needed.
5. Ensure documentation of services provided, proper utilization of Electronic Health Record and any paper medical charts are kept up to date with accurate notes, billing and funding source-specific required data.
6. Participate in staffing and Living Well treatment teams.
7. Comply with all tracking of Performance Indicators, special incidents, and grant goals attainment with supervisor’s assistance.
8. Help conduct clinical and administrative reviews of all services provided according to revenue source standards.
9. Assist supervisor in ensuring all Alabama Department of Mental Health certification standards for outpatient programming are met and site visits result in no critical findings.
10. Assist supervisor in ensuring all RWPB and HHRSA standards are followed are met and site visits result in no critical findings.
11. Achieve monthly productivity goal as set by Clinical Director and direct supervisor.
12. Provide pre-test, post-test counseling and HIV education to AIDS Alabama and other surrounding substance abuse programs certified by the Alabama Department of Mental Health.
13. Work in coordination with Latinx Peer Support Specialist for Mental Health Services (LPSMH) to establish the first model program in Alabama for a mental health/ substance abuse services specifically for Latinx at risk, uninsured and living with HIV/AIDS.
14. Other duties as assigned.

**Work Environment**

1. Schedule: Work hours may occasionally include nights and/or weekends; varies based on the needs of the agency and communities.
2. Physical Requirements: May lift up to 50lb occasionally; long periods of standing, stooping, bending, and sitting.
3. Safety/Environmental: Exposure to multi-cultural consumers and/or family members with HIV/AIDS (or other STI's) as well as impaired cognitive behaviors.

**Overall Expectations**

Represent the agency through all methods of communication in a way that reflects the agency's mission. Adhere to all AIDS Alabama, Inc. Policies, Procedures, and Guidelines (including, but not limited to, Human Resources/Personnel, Finance, Operational, and Housing) as presented and as adapted. Establish a strong, solid line of communication with all levels of employees and external business partners. All employees are expected to perform and communicate openly, effectively, and professionally with staff members, consumers, and external business partners. Must be willing and able to complete all trainings in obligatory timeframes. All employees are expected to perform in a mature, professional, business-like manner. Participation in agency activities, testing events, and fundraisers is expected as necessary and requested. Be aware that breach of confidentiality is grounds for dismissal. This job description can be modified to reflect additional tasks.

AIDS Alabama expects staff to create a safe space in which all people are valued, respected, and treated with dignity; sexuality is accepted as a healthy part of being human. In such a space, all people would be celebrated for who they are and provided with the economic, educational, and social opportunities to reach their full potential.

**AIDS Alabama is an equal opportunity employer.**

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Employee's signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Human Resources signature (or assigned designee)

\_\_\_\_\_  
Date